CHANGE ORDER APPROVAL FORM

PROJECT: Water Treatment Plant Emergency Standby	CHANGE ORDER NUMBER: 01
Generator Replacement	DATE: 1/22/20
	CONTRACT NUMBER: CM2452-WA08
TO CONTRACTOR: GAI Consultants, Inc.	
Reason for Change Order: No cost time extension for of additi receipt and installation of the generator and the associated foun	•
Original Contract Sum Net Change by Previous Change Order/Supplemental Agreeme Contract Sum Prior to This Change Order	nt. \$ 0.00
Amount of This Change Order (Add/Deduct)	\$0.00
New Contract Sum Including this Change Order	\$55,000.00
APPROVED BY: Project Manager (Department Head)	DATE: <u>/·30·20</u>
APPROVED BY: Contract Manager	DATE: 1/29/20
APPROVED BY: Mahl	DATE: _2/3/20
APPROVED BY:	DATE:2 &

ACCOUNT NO.: <u>71500536-531400</u>

CS+9-172

Sharon Johns

From: Sent: To: Cc: Subject: Josh Stillwagon Friday, January 24, 2020 7:54 AM Sharon Johns Grayson Hagins Re: CM2452-WA08

Good morning Sharon,

If GAI feels like 157 days will be sufficient for completion, I have no issues with the extension and would like to proceed with executing it.

Back up

Thanks, Josh Stillwagon Nassau Amelia Utilities Operations and Maintenance Superintendent Office (904) 530-6450 Cell (904) 753-6129 Jstillwagon@nassaucountyfl.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, please do not send electronic mail to this entity. Instead, please contact this office by phone or in writing.

From: Sharon Johns <sjohns@nassaucountyfl.com> Sent: Thursday, January 23, 2020 5:08 PM To: Josh Stillwagon <jstillwagon@nassaucountyfl.com> Cc: Grayson Hagins <ghagins@nassaucountyfl.com> Subject: RE: CM2452-WA08

Good Afternoon Josh,

This is just a friendly reminder for confirmation of the below.

Thanks! Sharon A. Johns Contract Specialist Nassau County Board of County Commissioners Office of Management & Budget 96135 Nassau Place, Suite 2 Yulee, FL 32097 (904) 530-6040 From: Sharon Johns Sent: Wednesday, January 22, 2020 2:54 PM To: Josh Stillwagon <jstillwagon@nassaucountyfl.com> Cc: Grayson Hagins <ghagins@nassaucountyfl.com> Subject: RE: CM2452-WA08

Josh,

Thank you for providing me with the below email. Please confirm that you are in agreement with the extension of 157 days and that you wish to proceed with the extension as stated below.

Thanks,

Sharon A. Johns Contract Specialist Nassau County Board of County Commissioners Office of Management & Budget 96135 Nassau Place, Suite 2 Yulee, FL 32097 (904) 530-6040

From: Josh Stillwagon <<u>istillwagon@nassaucountyfl.com</u>> Sent: Wednesday, January 22, 2020 11:49 AM To: Sharon Johns <<u>sjohns@nassaucountyfl.com</u>> Cc: Grayson Hagins <<u>ghagins@nassaucountyfl.com</u>> Subject: Fw: CM2452-WA08

Good morning Sharon,

I noticed you weren't copied on this extension request. Is this what you need from GAI?

Thank you, Josh Stillwagon Nassau Amelia Utilities Operations and Maintenance Superintendent Office (904) 530-6450 Cell (904) 753-6129 Jstillwagon@nassaucountyfl.com

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From: Rebecca Bray <<u>R.Bray@gaiconsultants.com</u>> Sent: Tuesday, January 7, 2020 11:24 AM To: Grayson Hagins <<u>ghagins@nassaucountyfl.com</u>> Cc: Jill Grimaldi <<u>J.Grimaldi@gaiconsultants.com</u>>; Josh Stillwagon <<u>jstillwagon@nassaucountyfl.com</u>>; William Fontaine

<<u>wfontaine@govmserv.com</u>> Subject: CM2452-WA08

Grayson,

GAI would like to request an extension for time only to Work Authorization CM2452-WA08, Water Treatment Plant Emergency Standby Generator Replacement. It took much longer than expected to hear from the vendors and their cooperative contract purchasing options as well as their ability to the meet the draft specifications. We will also need to account for the time necessary to order, receive and install the generator and associated foundation and equipment. We estimate that once ordered, the generator may take up to 16-weeks to arrive onsite and up to an additional 45-days to complete the installation and the project close-out process. Therefore, GAI respectfully requests an extension of 157 days.

Please note that the above timeframes are estimates only and are based on current industry standards. The delivery timeframe may change depending upon the of the features ultimately selected by NAU and FGUA.

Should you have any questions, please do not hesitate to reach out to Ms. Grimaldi or me.

Thank you,

Rebecca Hiers Bray, P.E. Senior Engineering Manager

GAI Consultants, 1301 Riverplace Blvd., Suite 900, Jacksonville, FL 32207 T 904.363.1110

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GAI Consultants

ENGINEERING, PLANNING, AND ENVIRONMENTAL CONSULTING SINCE 1958

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Sharon Johns

From:

Sent:

To:

Cc:

Subject:

Josh Stillwagon Wednesday, December 18, 2019 11:25 AM Sharon Johns Grayson Hagins; William Fontaine; Megan Diehl Re: Expiring Contract(s) - December 2019 **Follow Up Flag:** Follow up **Flag Status:** Completed

Good morning Sharon,

I spoke with Jill Grimaldi, the contact for GAI on this project. I asked that she please send a letter of explanation for the extension on WA08 and a timeframe for completion per your request. She will get that over to you and Grayson as soon as possible. Let me know if there's anything I can do to help.

FGUA recom

Thanks, **Josh Stillwagon Nassau Amelia Utilities Operations and Maintenance Superintendent** Office (904) 530-6450 Cell (904) 753-6129 Jstillwagon@nassaucountyfl.com

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From: Sharon Johns <sjohns@nassaucountyfl.com> Sent: Wednesday, December 18, 2019 10:16 AM To: Josh Stillwagon <jstillwagon@nassaucountyfl.com> Cc: Grayson Hagins <ghagins@nassaucountyfl.com>; William Fontaine <wfontaine@govmserv.com>; Megan Diehl <mdiehl@nassaucountyfl.com> Subject: RE: Expiring Contract(s) - December 2019

Good Morning Josh,

Based on the response below from Mr. Fontaine, please reach out to GAI for a letter of explanation for the extension along with estimated time frame of completion. Once I receive both the letter of explanation and the estimated completion date for the extension, I'll draft a change order and route for signatures.

Thanks,

Sharon A. Johns **Contract Specialist** Nassau County Board of County Commissioners Office of Management & Budget 96135 Nassau Place, Suite 2 Yulee, FL 32097 (904) 530-6040

From: William Fontaine <wfontaine@govmserv.com>
Sent: Tuesday, December 17, 2019 4:39 PM
To: Josh Stillwagon <jstillwagon@nassaucountyfl.com>
Cc: Sharon Johns <sjohns@nassaucountyfl.com>; Grayson Hagins <ghagins@nassaucountyfl.com>
Subject: RE: Expiring Contract(s) - December 2019

We received final plans for review, so we are ready to go after we internally review the plans. I recommend we proceed with the project but I would assume the contract needs to be extended but the NTP was August 13, 2019.

Regards

Will

From: Josh Stillwagon <<u>istillwagon@nassaucountyfl.com</u>> Sent: Thursday, November 21, 2019 9:22 AM To: William Fontaine <<u>wfontaine@govmserv.com</u>> Subject: Fw: Expiring Contract(s) - December 2019

Good morning Will,

Have you received any instruction on how Mr. Mullin would like to proceed with GAI Contracts?

Thanks, Josh Stillwagon Nassau Amelia Utilities Operations and Maintenance Superintendent Office (904) 530-6450 Cell (904) 753-6129 Jstillwagon@nassaucountyfl.com

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 From: Sharon Johns <sjohns@nassaucountyfl.com</td>

 Sent: Thursday, November 21, 2019 9:20 AM

 To: Josh Stillwagon <istillwagon@nassaucountyfl.com</td>

 Cc: Yvonne Thomas <<u>ythomas@nassaucountyfl.com</u>

 Subject: Expiring Contract(s) - December 2019

Good Morning Josh,

The following contract(s) will expire in <u>December</u> 2019. Please advise as to whether you would like to renew and/or extend any of them. For those that do not have a renewal option, you will need to obtain new quotes should you want to continue the services provided.

Contract Tracking Record	Vendor Name	Description of Contract	Contract End Date	Term Note
CM2452- WA08	GAI Consultants, Inc.	Water treatment plant emergency standby generator replacement	12/31/19	No renewals

Thanks, Sharon A. Johns Contract Specialist Nassau County Board of County Commissioners Office of Management & Budget 96135 Nassau Place, Suite 2 Yulee, FL 32097 (904) 530-6040

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